

STANHOE PARISH COUNCIL

PARISH COUNCIL MEETING – AGENDA 9th September 2026

Clerk: Nicola Smith

Tel: 07508336005

Email: clerk@stanhoe.norfolkparishes.gov.uk

I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Wednesday 9th September 2026 at 6pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair
2. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
3. Confirmation of the minutes, Parish Council meeting 15th July 2026 and Extra Ordinary Meeting of 26th August 2026
4. Present and apologies
5. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
6. Matters arising
 - To maintain village appearance and amenities**
 - 6.1 - Playground and maintenance – Discuss and approve removal of items of play equipment
 - 6.2 – Village Inspection – hedgerows – Clerk to update
 - 6.3 – Ponds Project – update on project and to approve the following proposals;

A member of the public will set up a GoFundMe page to support the Ponds Project and has requested to use the Parish Council Bank Account so funds go directly as donations to the Council.

 1. The Parish Council agree the Bank Account can be used.
 2. The Parish Council agrees to accept the donations made through GoFundMe to use specifically for the Ponds Project
 3. The Clerk to set up a Reserved Funds section in the accounts for the Ponds Project

- 6.4 – Signs for the Village Pond – update and approve signs
- 6.5 – Meetings with MEHM Trust - update
- 6.6 – Village Cross – update

To ensure safety of the community

- 6.7 – Speed Strategy update – to discuss and approve purchase of signs – estimate for 2 additional signs £819.56
- 6.8 – SAM 2 and Speedwatch update

7. Agenda Items

- 7.1 – Confirmation of November meeting date 11th November 6pm

To maintain village appearance and amenities

- 7.2 – Grit Bins – discuss and consider approval to purchase
- 7.3 – Approval of purchase of replacement pads for Defibrillator

To ensure Council meets governance requirements and is financially responsible

- 7.4 – Letter from Deputy Leader NCC – PPS and grant funding – discussion
- 7.5 – Letter re Parish Partnership Scheme grant funding – 50% match funding for Highways initiatives.
- 7.6 – Play Inspection Company – increase in annual fee from £141 to £151 – approval to continue with PIC.
- 7.7 – Preliminary Precept and Budget discussion
- 7.8– KLWNBC Local Plan Consultation 1st to 29th September – discussion for any feedback into the plan
- 7.9 – Parish Councillor vacancy – no applications received
- 7.10 - Internal Control Policy – approve updated policy
- 7.11- Grants and Received Donations Policy – approve updated policy

8. Borough and County Councillor updates

- 8.1– Borough Councillor update
- 8.2 – County Councillor update

9. Correspondence received after agenda published

10. Finance

- 10.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY AUG	£309.55
	CLERKS SALARY SEPT	£309.55
HMRC	TAX FOR CLERKS SALARY	
	AUGUST	£77.26
	SEPTEMBER	£77.26
EE	BROADBAND AUG	£37.99
EE	BROADBAND SEPT	£37.99
WALPOLE MOWING	PLAYING FIELD CUTS	£214.28
NALC	COUNCILLOR TRAINING	£20.40
D G MCCREADIE	PULLING HIMALAYAN BALSAM	£52.80

D G MCCREADIE
WESTCOTEC
NICOLA SMITH

VILLAGE MAINTENANCE	£580.80
SAM MACHINE	£4588.80
CLERKS EXPENSES	£12.28

10.2– Income and expenditure accounts - approve

10.3 – Review Internal Controls and Internal Audit Report. Cllr Shaw and Clerk to meet November 2026

11.Planning matters

11.1 – Planning Applications received - none

Ref. No	Address	Planning details	Parish Council Decision

11.2 – Planning Applications received after agenda published

12. Delegated Decisions - Proposal to spend £100 on duck food during the drought situation- 3 councillors objected – not approved.

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

14. Proposed date of next meeting 11th November

The agenda is issued 2nd September 2026

Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015