

STANHOE PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING – AGENDA 15th July 2026

Clerk: Nicola Smith

Tel: 07508336005

Email: clerk@stanhoe.norfolkparishes.gov.uk

I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Wednesday 15th July 2026 at 6pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair
2. Co option of Councillor – no applications received
3. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
4. Confirmation of the minutes, Annual Parish Council meeting 27th May 2026
5. Present and apologies
6. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
7. Matters arising
 - To maintain village appearance and amenities**
 - 7.1 - Playground and maintenance – update from Annual Inspection. Discuss removal of two items.
 - 7.2 – Village annual inspection-update
 - 7.3 – Rights of Way and Footpaths – email from Ramblers Association - update
 - 7.4 – Potential Sign for the Village Pond - update
 - 7.5 – Meetings with MEHM Trust - update
 - 7.6 – Village Cross – update
 - To ensure safety of the community**
 - 7.7 – Speed Strategy update
 - 7.8 – SAM 2 and Speedwatch update

To ensure Council meets governance requirements and is financially responsible

7.9- Signatories for Barclays -Cllr Chaplin is now a signatory

8. Agenda Items

8.1 – Confirmation of September meeting date 9th September 6pm

To maintain village appearance and amenities

8.2 - Village Hall

8.3 – Feedback from Annual Parish Meeting

To ensure Council meets governance requirements and is financially responsible

8.4 – Biodiversity Policy – review and approve

8.5 – Delegated Decisions protocol – review and approve

8.6 – Employment updates – Clerk to update

8.7 – Updates to Data Protection legislation – Data Protection Complaints Handling Process – to approve

9. Borough and County Councillor updates

9.1– Borough Councillor update

9.2 – County Councillor update

10. Correspondence received after agenda published

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY JUNE	£309.55
	CLERKS SALARY JULY	£309.55
HMRC	TAX FOR CLERKS SALARY	
	JUNE	£77.26
	JULY	£77.26
EE	BROADBAND JUNE	£37.99
EE	BROADBAND JULY	£37.99
WALPOLE MOWING	PLAYING FIELD CUTS	£214.28
WALPOLE MOWING	PLAYING FIELD CUTS	£214.28
NICOLA SMITH	CLERKS EXPENSES	£7.20
INFORMATION COMMISSIONER	DATA PROTECTION FEE	£52.00
SQUARESPACE	STANHOE.ORG	£19.20
MEHM TRUST	APM EXPENSES	£77.50
PLAY INSPECTION COMPANY	ANNUAL PLAYGROUND	£147.00
	INSPECTION	

11.2– Income and expenditure accounts - approve

11.3 – Review Internal Controls and Internal Audit Report. Cllr Shaw and Clerk met 8th July 2026

12.Planning matters

12.1 – Planning Applications received - none

Ref. No	Address	Planning details	Parish Council Decision

12.3 – Planning Applications received after agenda published

13. Delegated Decisions - none

14. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. Proposed date of next meeting

The agenda is issued 8th July 2026

Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015