

STANHOE PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING – AGENDA 27th May 2026

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Wednesday 27th May 2026 at 6pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Election of Chair and Vice Chair
 - 1.1 Elect a Chair for the Council year 2026/27
 - 1.2 To receive the Chair Declaration of Acceptance of Office
 - 1.3 Elect a Vice Chair for the Council year 2026/27
 - 1.4 To receive Vice Chairs Declaration of Acceptance of Office
 - 1.5 Co option of Councillors, Declaration of Acceptance and Register of Interests
2. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
3. Confirmation of the minutes, General Parish Council meeting 24th March 2026
4. Present and apologies
5. Approve Standing Orders
6. Approve Financial Regulations
7. Approve the Code of Conduct
8. Approve updated Safeguarding Policy
9. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
- 10 .Matters arising
 - To maintain village appearance and amenities**
 - 10.1 - Playground and maintenance
 - 10.2 – Village annual inspection-update

To ensure safety of the community

10.3 – Speed Strategy update – email from NCC

10.4 – SAM 2 and Speedwatch update

10.5 – Rural Crime Prevention talk – provisional date 28th July 6pm**To ensure Council meets governance requirements and is financially responsible**

10.6 - Signatories for Barclays -update

10.7– Security software for laptop – purchased

11. Agenda Items

11.1 – Confirmation of July meeting date 15th July 6pm**To maintain village appearance and amenities**

11.2 – Rights of Way and Footpaths – email from Ramblers Association

11.3 – Potential Sign for the Village Pond

11.4 – Update on meetings with MEHM Trust

11.5 – Village Cross – repairs to verges and base

To ensure Council meets governance requirements and is financially responsible

11.5 – Insurance renewal -Clerks update

11.6 – Risk Assessment for Public Meetings - approve

12..Borough and County Councillor updates

12.1– Borough Councillor update

12.2 – County Councillor update

13. Correspondence received after agenda published

14. Finance

14.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY APRIL	309.55
	CLERKS SALARY MAY	309.55
HMRC	TAX FOR CLERKS SALARY	
	APRIL	77.26
	MAY	77.26
R CANWELL	INTERNAL AUDIT	£40.00
EE	BROADBAND APR	£38.38
EE	BROADBAND MAY	£38.38
WALPOLE MOWING	PLAYING FIELD CUTS	£214.28
	PLAYING FIELD CUTS	£214.28
KLWNBC	DOG BIN 26/27	£273.31
ESET	LAPTOP SECURITY	£45.49
CLEAR COUNCILS	INSURANCE	£586.43
NICOLA SMITH	CLERKS EXPENSES	£13.78
W LEIGHTON	TEMPORARY EVENT NOTICE	£21.00
MEHM TRUST	HIRE OF HALL 2025/26	£164.00
NALC	MEMBERSHIP FEES	£113.15

14.2– Income and expenditure accounts - approve

14.2 – Review Internal Controls and Internal Audit Report. Cllr Shaw and Clerk to meet July 2026.

14.3 – Variance Report – Council to note

14.4 – Approval of the Annual Governance Statement 25/26

14.5 – Approval of the Accounting Statements 25/26

15.Planning matters

15.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
26/00569/F	Isabel Lodge Church Lane Stanhoe	Extension and alterations to house and garage block	Approved by Delegated Authority

15.2 – Planning Applications received after agenda published

16. Delegated Decisions

16.1 – Planning Application -Isabel Lodge - APPROVED

17. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

18. Proposed date of next meeting

The agenda is issued

Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015