

STANHOE PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING – AGENDA 12th November 2025

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Wednesday 12th November 2025 at 6.00pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by Chair
2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes Parish Council meeting 10th September 2025
6. Co option of Councillor
7. Matters arising
 - To maintain village appearance and amenities**
 - 7.1 – Playground and maintenance - update
 - 7.2 – Himalayan Balsam - update
 - To ensure safety of the community**
 - 7.3 – Highways and Trods – update
 - 7.4 – SAM 2 and Speedwatch - update
 - 7.5 – Speed limit strategy - update

8. Agenda Items

8.1 – Confirmation of January meeting date – 14th January 2026

Consideration of May APCM and APM – 27th May 2026

To maintain village appearance and amenities

8.2 – Quotes for cutting the Playing Field and maintain Play Area – council to review and decide on contractor

To ensure safety of the community

8.2 – Operation Radium – request for support from Norfolk Constabulary

8.3 – Request for village CCTV from resident

To ensure Council meets governance requirements and is financially responsible

8.4 – Budget 2026/27

8.5 – Training – skills and development of Councillors

8.6 – Signatories for Barclays and The Cambridge Building Society

8.7 – Changes to CIL funding criteria – Clerk to update

9. Borough and County Councillor updates

9.1 – Borough Councillor update

9.2 – County Councillor update

10. Correspondence received after agenda published

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY SEPTEMBER	£292.96
NICOLA SMITH	CLERKS SALARY OCTOBER	£292.96
HMRC	PAYE SEPTEMBER	£73.24
HMRC	PAYE OCTOBER	£73.24
NICOLA SMITH	CLERKS EXPENSES SEPT/OCT	£11.86
NURTURE LANDSCAPES	SEPTEMBER INVOICE	£121.50
NURTURE LANDSCAPES EE	OCTOBER INVOICE VILLAGE HALL BROADBAND SEPTEMBER	£121.50
	OCTOBER	£34.99
NORFOLK PARISH TRAINING AND SUPPORT	COUNCILLOR TRAINING COURSES	£120.00
D G Mc CREADIE	VILLAGE/CHURCHYARD MAINTENANCE	£158.40

- 11.2– Income and expenditure accounts - approve
11.3 – Cllr Shaw and Clerk to meet 14th November 2025.

12.Planning matters

12.1 Potential planning application for dog walking field

12.2 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision

12.3 – Planning Applications received after agenda published

13. Delegated Decisions

13.1 Council to approve costs for removal of Himaylan Balsam – Cllrs M Wilson, R. Wilson, Shearer and Chaplin approved. Cllrs Shaw and Fitzjohn objected. Additional costs and removal approved.

14. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. CONFIDENTIAL SECTION (not for public)

16. Proposed date of next meeting – 14th January 2026

The agenda is issued by Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015