

STANHOE PARISH COUNCIL

PARISH COUNCIL MEETING – AGENDA 6th March 2025

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Thursday 6th March 2025 at 6 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair
2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, Parish Council meeting 9th January 2025
6. Matters arising
 - To maintain village appearance and amenities**
 - 6.1 – Broadband for Village Hall – update
 - 6.2- Village improvements/maintenance/priorities – asset and public spaces update
 - To ensure safety of the community**
 - 6.3 – Highways and Trods – update on CIL application
 - 6.4 – SAM 2 and Speedwatch update
 - To ensure Council meets governance requirements and is financially responsible**
 - 6.5 - Online banking with Unity Trust – Clerk update

To effectively engage with the community

6.6– Stanhoe.org - update

6.7 – Village Survey results - update

7. Agenda Items7.1 – Confirmation of May meeting date – 8th May 2025**To maintain village appearance and amenities**

7.2 – Village maintenance specification and tender

7.3 – Cross Lane pond

7.4 – Land adjoining Cross Lane

To effectively engage with the community

7.3 – Saints Alive

To ensure Council meets governance requirements and is financially responsible

7.4 – Complaints Procedure – approval

7.5 – Communications Policy - approval

7.6 – Precept and budget

7.6.1 Payments from KLWNBC -impact on budget/reserves and consideration of transfer of Barclays savings account to current account

7.6.2 Communication from residents re budget and precept

7.6.3 Publication of the precept and budget

7.7 - Reserves Policy - approval

7.8 – Devolution updates

8. Borough and County Councillor updates

8.1– Borough Councillor update

8.2 – County Councillor update

9. Correspondence received after agenda published**10. Finance**

10.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY JANUARY	£274.49
NICOLA SMITH	CLERKS SALARY FEBRUARY	£274.49
HMRC	PAYE JANUARY	£68.64
HMRC	PAYE FEBRUARY	£68.64
NICOLA SMITH	CLERKS EXPENSES	£10.50
	JAN/FEB	
KLWNBC	DOG BINS	£244.61
UKWEBHOSTING 9059281	STANHOE.ORG	£24.00
UKWEBHOSTING 9059735	STANHOE.ORG	£24.00
NURTURE LANDSCAPES	MONTHLY PAYMENT	£121.50
SQUARESPACE	STANHOE WEBSITE	£244.80
D.SCALES	VILLAGE MAINTENANCE	£306.00

10.2– Income and expenditure accounts – approve

10.3 – Cllr Shaw and Clerk to meet for Internal Control meeting in March.

11.Planning matters

11.2 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
25/00138/F	Old School House, Church Lane	Single storey extension, Replacement of flat roof upon existing side extension with lean to roof and internal alterations.	Approved.

11.2 – Planning Applications received after agenda published

12. Delegated Decisions

12.1 Contribution towards Bircham Road Trod of £250 from Council if CIL Application granted – 6 councillors approved. Cllr Shaw objected.

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

14. CONFIDENTIAL SECTION (not for public)

15. Proposed date of next meeting – 8th May 2025

The agenda is issued 26th February 2025
conforms to the Transparency Code 2015

by Nicola Smith – Parish Clerk This agenda