

STANHOE PARISH COUNCIL

PARISH COUNCIL MEETING – AGENDA 11th September 2024

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Wednesday 11th September 2024 at 6 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair
2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, Parish Council meeting 11th July 2024
6. Matters arising
 - To maintain village appearance and amenities**
 - 6.1 - Village Appearance and noticeboards – update
 - 6.2 – Broadband for village hall – update.
 - To ensure safety of the community**
 - 6.3 – Highways and Trods – update
 - 6.4 – SAM 2 and Speedwatch update
 - To ensure Council meets governance requirements and is financially responsible**
 - 6.5– Insurance and Recreation play area – update
 - To effectively engage with the community**
 - 6.6– Stanhoe.org - update
 - 6.7 – Neighbourhood Plan

7. Agenda Items

7.1 – Confirmation of November meeting date

To ensure Council meets governance requirements and is financially responsible

7.2 – Council Training policy – approval

7.3 – Internal Control Policy – approval

7.4 – Council mobile phone – Clerk update

7.5 – Gambling Act 2005 – Statement of Principles – review

7.6 – Bank Accounts signatories – to decide on new signatories

To maintain village appearance and amenities

7.6 – Himalayan Balsam and Burnham Road Pond – clerk to update

7.7 – Information sign by the Village sign – request from resident

8. Borough and County Councillor updates

8.1– Borough Councillor update

8.2 – County Councillor update

9. Correspondence received after agenda published

10. Finance

10.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY JULY AUGUST	£397.34
HMRC	TAX FOR CLERKS SALARY JULY/AUGUST	£51.86
NICOLA SMITH	CLERKS EXPENSES JULY/AUGUST	£47.79
ROAD SIGNS DIRECT	SAM POLES	£123.60
NALC	TRAINING	£36.00
NALC	TRAINING	£42.00
T.FITZJOHN	SUNDRIES FOR SIGNS	£134.39
NUTURE LANDSCAPES	JULY CUTS	£270.00

10.2– Income and expenditure accounts – approve

10.3 – Update on internal control check - Cllr Shaw undertook check 29th July

11.Planning matters

11.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision

11.2 – Planning Applications received after agenda published

12. Delegated Decisions

12.1 Payment for SAM poles – APPROVED

12.2 Payment to NALC for training – APPROVED – budget item

12.3 Payment to NUTURE LANDSCAPES July cut – APPROVED – budget item

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

14. Proposed date of next meeting

15. CONFIDENTIAL SECTION (not open to the public)

15.1 Clerks update re letters

The agenda is issued 4th September 2024 by Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015