

STANHOE PARISH COUNCIL

PARISH COUNCIL MEETING – MINUTES 11th September 2024

Clerk: Nicola Smith

Tel: 07508336005

Email: stanhoe.council@gmail.com

1. Welcome by the Chair. Rosemary Brown has now resigned from the Council after 20 plus years of service. The Chair and Councillors gave a vote of thanks for her advice, knowledge and guidance over the years
2. Public Session in accordance with the Public Participation Policy – One member of the public attended.
 - 2.1 SAM camera – who owns the fixed SAM camera. Cllr M Wilson to check.
 - 2.2 War Memorial – the bank behind requires tidying before Remembrance Sunday. Council to arrange a date.
 - 2.3 Litter pick – date to be arranged. Clerk to obtain packs from Borough.
 - 2.4 Church notice – Christmas concert 7th December.
3. Present and apologies – Cllr M Wilson, Cllr Shaw, Cllr Shearer, Cllr R Wilson, Cllr Girling
Apologies – Cllr Fitzjohn
4. To receive declaration of interests on agenda items. None
5. Confirmation of the minutes, Parish Council meeting 11th July 2024 – Cllr Shearer proposed, Cllr Girling seconded. Minutes approved.
6. Matters arising
 - To maintain village appearance and amenities**
 - 6.1 - Village Appearance and noticeboards – noticeboard to be delivered to Cllr M Wilson. Decision on where to place it to be made once delivered.
 - 6.2 – Broadband for village hall – Discussion took place around a way forward and governance. Cllr Wilson to take forward.
Discussion took place around a joint meeting with MEHM Trust for communication and joint working. Cllr M Wilson to take forward.
Discussion took place around a village survey. Cllrs to forward areas to include in this to the Clerk. Cllr M Wilson and Clerk to progress.
 - To ensure safety of the community**
 - 6.3 – Highways and Trods – awaiting replies from Cllr Chenery and Highways. Will require grant funding. Cllr M Wilson and Cllr Shaw to progress.
 - 6.4 – SAM 2 and Speedwatch update – Cllr N Shearer to progress grant application to Jacks Lane for additional SAM machine. Update from Speedwatch Co Ordinator – attended a County meeting for Co Ordinators. Focus on young drivers. County wide event on 16th September. Only 4 residents now on Speedwatch in Stanhoe. Cllr Shaw advised the Speedwatch group urgently needs volunteers from the village.

Speed update

August 2024

25800 vehicles

35-40 mph 8323 vehicles 32%

More than 40 mph 1296 vehicles 5%

More than 45 mph 91 vehicles 0%

Maximum speed recorded 50mph

The Chair allowed a member of the public to inform that if the numbers speeding above 33 mph are taken, 42% of all vehicles are exceeding the speed limit.

To ensure Council meets governance requirements and is financially responsible

6.5 – Insurance c/f to November meeting – Cllr Fitzjohn

Cllr Girling updated on the playground inspection in August.

To effectively engage with the community

6.6 – Stanhoe.org – Council can purchase the domain with the current host. This will be in the Parish Clerks name. Quote will be obtained to build a new website and further development will take place on this. It will be ensured the archive is maintained. Cllr M Wilson and Clerk to progress.

Proposed Cllr Shaw

Seconded Cllr R Wilson

6.7 – Neighbourhood Plan – will form part of the Village Survey to gain feedback. Council noted an E mail that had been received in respect of potential planning applications.

7. Agenda Items

7.1 – Confirmation September meeting date – 7th November 2024

To ensure Council meets governance requirements and is financially responsible

7.2 – Training Policy approved. Proposed Cllr Shaw. Seconded Cllr Shearer.

7.3 – Internal Control Policy approved. Proposed Cllr Shaw. Seconded Cllr Shearer.

7.4 – Council mobile phone – now purchased and in use.

7.5 – Gambling Act – Council noted changes.

7.6 – Bank Account signatories - Cllr Girling to be third signatory. Clerk to progress.

To maintain village appearance and amenities

7.7 - Himalayan Balsam – clerk updated. Highways have been to view and will check if on or in the highway. Advice from Highways passed on to relevant residents.

7.8 - Information sign by the village sign. Cllr R Wilson proposed a plaque by the village sign. Proposed Cllr Shaw. Seconded by Cllr Girling. Cllr M Wilson to progress.

8. Borough and County Councillor updates

8.1 – Borough Councillor update – no update received

8.2 – County Councillor update - update received.

9. Correspondence received after agenda published –

9.1 – emails had been received in respect of clearing out Cross Lane pond. This is Common Land and not owned by the Parish Council. Clerk to reply.

10. Finance

10.1 To approve accounts for payment. Proposed Cllr Shearer. Seconded Cllr R Wilson. Approved.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY JULY/AUGUST	£397.34
HMRC	TAX FOR CLERKS SALARY JULY/AUGUST	£51.86
NUTURE LANDSCAPES LTD	GRASS CUTTING JULY CUTS	£270.00
NUTURE LANDSCAPES LTD	GRASS CUTTING AUGUST CUTS	£135.00
ROAD SIGNS DIRECT	SAM POLES	£123.60
NICOLA SMITH	CLERKS EXPENSES	£47.79
NALC	TRAINING	£36.00
NALC	TRAINING	£42.00
T.FITZJOHN	SUNDRIES FOR SIGNS	£134.39

10.2– Income and expenditure accounts – approved. Proposed Cllr Shearer. Seconded Cllr R Wilson. Approved

10.3 – Cllr Shaw undertook internal control check 29th July 2024.

11.Planning matters

11.1 – Planning Applications received - none

Ref. No	Address	Planning details	Parish Council Decision

12.2 – Planning Applications received after agenda published - none

12. Delegated Decisions

12.1 Payment for SAM poles - APPROVED

12.2 Payments to NALC for training – APPROVED

12.3 Payment to Nuture Landscapes July cuts – APPROVED – budget item

13. Items to be added to the following months agenda –
Consideration of grass cutting contract

15. Date of next meeting – 7th November 6pm

16. CONFIDENTIAL SECTION (not open to the public)

16.1 Village maintenance contracts – the Clerk updated Council. One contract letter has been signed and returned. Clerk to chase up reply from second contractor.

17. The meeting closed at 7.35pm

Nicola Smith – Parish Clerk