

STANHOE PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING – AGENDA 11th July 2024

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Thursday 11th July 2024 at 6 pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair
2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders
3. Present and apologies
4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.
5. Confirmation of the minutes, Annual Parish Council meeting 8th May 2024
6. Co-option of Councillor
7. Matters arising
 - To maintain village appearance and amenities**
 - 7.1 - Village Appearance and noticeboards – update and Jacks Lane Windfarm grant
 - 7.2 – Broadband for village hall – update.
 - 7.3 – Cleaning of cross - update
 - To ensure safety of the community**
 - 7.4 – Highways and Trods – update
 - 7.5 – SAM 2 and Speedwatch update and decision to purchase additional SAM pole
 - To ensure Council meets governance requirements and is financially responsible**
 - 7.6 – Insurance and Recreation play area – update
 - 7.7 – Savings account for reserves – update
 - To effectively engage with the community**
 - 7.7 – Stanhoe.org - update

8. Agenda Items

8.1 – Confirmation September meeting date

To ensure Council meets governance requirements

8.2 - Quorate for voting

8.3 - Business Continuity Plan – to approve

To ensure safety of the community

8.4 – Safety of lithium batteries – e bikes and scooters

8.5 – Playground Inspection Report

To ensure Council meets governance requirements and is financially responsible

8.5 – Updated Financial Regulations 2024 – to approve

To effectively engage with the Community

8.6 – Bottle Bank Programme

8.7 – Neighbourhood Plan

9. Borough and County Councillor updates

9.1– Borough Councillor update

9.2 – County Councillor update

10. Correspondence received after agenda published

11. Finance

11.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY MAY/JUNE	£397.34
HMRC	TAX FOR CLERKS SALARY MAY/JUNE	£99.26
CLEAR COUNCILS INSURANCE	COUNCIL INSURANCE	£525.57
D.G MCCREADIE	CHURCHYARD	£126.00
D.G MCCREADIE	CHURCHYARD	£180.00
NORTH NORFOLK SIGNS	VILLAGE SIGNBOARDS	£150.00
NORTH NORFOLK SIGNS	VILLAGE SIGNBOARDS	£372.00
NUTURE LANDSCAPES LTD	GRASS CUTTING APRIL/MAY	£405.00
NUTURE LANDSCAPES LTD	GRASS CUTTING MAY/JUNE	£405.00
INFORMATION COMMISSIONER	GDPR REGULATIONS	£40.00
NICOLA SMITH	CLERKS EXPENSES APRIL-JUNE	£61.48
PLAY INSPECTION COMPANY	PLAYGROUND INSPECTION	£138.00

11.2– Income and expenditure accounts - approve

12.Planning matters

12.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
24/00409/F	Flint House Docking Road	Amendment to two storey rear extension and alterations	Delegated Decision- APPROVED

12.2 – Planning Applications received after agenda published

13. Delegated Decisions

13.1 Payment to D.G McCreadie - APPROVED

13.2 Payments to North Norfolk Signs – APPROVED

13.3 Payment to Nuture Landscapes – APPROVED

13.4 Amendment to planning application - APPROVED

14. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

15. Proposed date of next meeting

16. CONFIDENTIAL SECTION (not open to the public)

16.1 Village maintenance contracts

The agenda is issued 2nd July 2024 Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015