

STANHOE PARISH COUNCIL

PARISH COUNCIL MEETING – AGENDA 7th March 2024

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Thursday 11TH January 2024 at 6pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair

2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders

3. Present and apologies

Apologies – Cllr Leighton

4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Parish Council meeting 11th January 2024

6. Matters arising

To maintain village appearance and amenities

6.1 Village Appearance and noticeboards – update

6.2 Biodiversity policy and action plan

To ensure safety of the community

6.3 Highways and Trods – update on Fakenham Road and Station Road.

Update on Trods

6.4 SAM 2 and Speedwatch update

To ensure Council meets governance requirements and is financially responsible

6.5 Insurance and Recreation play area – update and contract with MEHM trust

6.6 Saving account for reserves – update from Clerk

To effectively engage with the community

6.7 D Day 80 event and Lamp Light of Peace - update

6.8 Stanhoe.org - update

Agenda Items

7.1 Confirmation of January meeting date

To maintain village appearance and amenities

7.2 Dark Skies statement for planning applications

To ensure Council meets governance requirements and is financially responsible

7.3 Approval of Risk Register

7.4 Consideration of Debit Card for Parish Council

7.5 Jacks Lane funding

To effectively engage with the community

7.3 Ageing population and action plan

7.4 Borough Council Beat Your Bills community engagement events

7.5 Correspondence received – Noise Nuisance

8. Borough and County Councillor updates

8.1 Borough Councillor update

8.2 County Councillor update

9. Correspondence received after agenda published

Finance

10.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY JANUARY	£198.67
HMRC	TAX FOR CLERKS SALARY JANUARY	£69.80
NICOLA SMITH	CLERKS SALARY FEBRUARY	£198.67
HMRC	TAX FOR CLERKS SALARY FEBRUARY	£69.80
CLERKS EXPENSES	CLERKS EXPENSES INCLUDING LAPTOP SERVICE	£123.50
BMACS DONATION	DONATION	£120.00
J. MCCREADIE	CHURCHYARD MAINTENANCE	£64.80

10.2– Income and expenditure accounts – to approve

11. Planning matters

11.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision
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24/00035/F	The Old Norfolk Hero, Bircham Road, Stanhoe	Single storey extensions	Delegated decision Approval – 5 Abstain - 1
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11.2 – Planning Applications received after agenda published

12. Delegated decisions

Community Car scheme donation £120 - APPROVED

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

14. Close Proposed date of next meeting

Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015
Agenda issued 29th February 2024