

STANHOE PARISH COUNCIL

PARISH COUNCIL MEETING – AGENDA 11TH JANUARY 2024

Clerk: Nicola Smith

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I hereby give you notice that the Parish Council meeting of the above-named Parish Council will be held in The Reading Room and Village Hall, Cross Lane, Stanhoe on Thursday 11TH January 2024 at 6pm. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder.

Stanhoe Parish Council welcomes the public and press to its meetings. The public and press can address the Council during the Public session. The law does not permit members of the public and press to take part in the debates.

1. Welcome by the Chair

2. Public Session in accordance with the Public Participation Policy – Maximum time 15 minutes, 3 minutes for each person as per Standing Orders

3. Present and apologies

4. To receive declaration of interests on agenda items. Please indicate whether the interest is a personal one or one which is also prejudicial. A declaration of a personal interest should indicate the nature of the interest and the agenda item to which it relates. In the case of a personal interest the member may speak and vote on the matter. If a prejudicial interest is declared the member should withdraw from the room whilst the matter is discussed.

5. Confirmation of the minutes, General Parish Council meeting 9th November 2023

6. Matters arising

To maintain village appearance and amenities

6.1 - Village Appearance and noticeboards - update

To ensure safety of the community

6.2 – Highways and Trods – update on Fakenham Road and discussion on Station Road.

6.3 – SAM 2 and Speedwatch update

To ensure Council meets governance requirements and is financially responsible

6.4– To agree the budget and precept for 2024/25

To effectively engage with the community

6.5 – Joint meeting with MEHM Trust

6.6 – D Day 80 event and Lamp Light of Peace

7. Agenda Items

7.1 – Confirmation of January meeting date

To maintain village appearance and amenities

7.2 – Litter and Dog Bins – confirmation of moves

7.3 – Hedgehog Project

7.4 – Biodiversity policy and action plan

To ensure Council meets governance requirements and is financially responsible

7.5 – Insurance and Recreation play area

7.6 - Savings account for reserves
To actively engage with the community

7.6 – Active Travel Enhancements

8. Borough and County Councillor updates

8.1– Borough Councillor update

8.2 – County Councillor update

9. Correspondence received after agenda published

Finance

10.1 To approve accounts for payment.

NAME	BUSINESS	GROSS
NICOLA SMITH	CLERKS SALARY NOVEMBER	£280.12
	AND BACK PAY	
HMRC	TAX FOR CLERKS SALARY	£69.80
	NOVEMBER	
NICOLA SMITH	CLERKS SALARY DECEMBER	£198.67
HMRC	TAX FOR CLERKS SALARY	£49.60
	DECEMBER	
CLERKS EXPENSES	CLERKS EXPENSES	£46.55
FAKENHAM PRESS SOLUTIONS	PLAYGROUND SIGN	£54.00
W.LEIGHTON	BACK PAY FROM PAY AWARD	£26.32
HMRC	TAX FOR BACK PAY	£6.58
D G MCCREADIE	CHURCHYARD MOWING	£90.00

10.2– Income and expenditure accounts

11. Planning matters

11.1 – Planning Applications received

Ref. No	Address	Planning details	Parish Council Decision

11.2 – Planning Applications received after agenda published

12. Delegated Decisions

12.1 – CGM Ltd Contract renewal - APPROVED

12.2 - Equal Opportunities Statement – APPROVED

12.3 – Digital Media and Electronic Communications Policy - APPROVED

13. Items to be added to the following months agenda – (NOT FOR DISCUSSION DURING THIS AGENDA ITEM)

14. Close Proposed date of next meeting

The agenda is issued 3rd January 2024

Nicola Smith – Parish Clerk This agenda conforms to the Transparency Code 2015