

How Stanhoe Parish Council Communicates.

Our communication is designed to –

Reach different parts of our community

Be mixed mode

Be cost effective and sustainable over time

Inform residents regarding key information

Communicate parish priorities

#### NOTICEBOARD

The agenda of forthcoming meetings is displayed in a timely manner on the Parish Council notice board. The noticeboard will be well maintained and up to date. Small posters relating to personal items or local community events can be displayed.

#### WEBSITE

The central point of information and contact is the parish council website at [stanhoe.norfolkparishes.gov.uk](http://stanhoe.norfolkparishes.gov.uk). This is a comprehensive and definitive source of information which is updated regularly. The website provides parish council meeting agendas and draft and confirmed minutes, council contact details and policies and procedures.

#### STANHOE.ORG

The Council contributes to Stanhoe.Org webpage to promote village events and pass on relevant information for parish residents.

#### SAINTS ALIVE

The parish church has a monthly magazine which includes regular items from the Parish Council. This remains an important communication channel as it reaches households that do not regularly use digital communications.

## NEWSLETTERS AND SURVEYS

From time to time the Parish Council may publish a survey or newsletter to gather feedback.

## COUNCIL MEETINGS

Members of the public are able to observe parish council meetings and take the opportunity to speak in the Public Session in accordance with Standing Orders.

## COMMUNICATION WITH THE COUNCIL

Communication can be to any Councillor with the response being relayed back via the Clerk .All formal correspondence to the Council should be submitted through the Clerk.

Email: [stanhoe.council@gmail.com](mailto:stanhoe.council@gmail.com)

Phone :01485 518301

The Parish Council does not respond or take action to anonymous correspondence.

## PARISH MEETING

An annual parish meeting is convened by the Parish Council, normally each May.

The council will aim to encourage opportunities for residents to get involved in the village and meet informally with councillors, for example restoring and cleaning areas of the village, litter picks etc.

November 2023